

Pacific Northwest Swimming Association
PO Box 841
Maple Valley, WA 98038

Board Meeting Minutes, January 22nd, 2024

Call to Order: 7:36PM via Zoom Video Conference

In Attendance:

John Skroch – General Chair
Melissa Stiner – Membership/Registration
Deb Soper – Finance Vice Chair
Alex Reed – At-Large Rep
Carl Baber – Safe Sport Operational Risk Char
Chad Winkle – Program Ops Vice Chair
Garrett McCaffrey – Senior Vice Chair
John Gagliardo – Admin Vice Chair
Linda Vicik – Meet Sanctioning

Nathan Lee – Athlete Rep
Teresa Winterstein – Secretary
Alice Godfred – Program Development Chair
Kiko Van Zandt – Disability Chair
Chris Coghill – Coaches Rep
Lorraine Masse – PN Bookkeeper
Nick Chevalier – Coaches Rep
Kara Forbis – Age Group Chair

APPROVAL OF MINUTES

A motion was made, seconded, and voted upon to approve the November 20th, 2023 BOD minutes as written.

OFFICERS REPORTS

Treasurer Report: Lorraine Masse presenting

Close to providing reports for meets. Trouble getting access to the CC transactions to enter into Quickbooks.

Continuing to do reimbursements and payments with ACH.

Almost caught up with last fiscal year books.

Membership Report: Melissa Stiner
Reports posted online.

Officials Report: Nick Siripipat
Report posted online.

Age Group Report: Kara Forbis
Report posted online.

All Starts – PNS Placed 3rd. Coaches report it was a good opportunity for athletes to learn team travel in a smaller group than AG Zones. Pre-Covid events beginning Sat PM. Positive feedback from all LSC. LA was very expensive, so trip was unable to stay in budget.

Past two team travel trips have been a challenge to plan and set participant pricing. Families are getting undercharged if PNS wants to break even on trips based on current model. Concern expressed that cost may be prohibitive or seen as too high if price per family raised.

AG Zones in Boise, ID again so reservations have already started with the same vendors. Prices easier to forecast.

Senior Report: Garrett McCaffrey

LC practices at KCAC – 4 so far. Top athletes have been able to get LC training during the Olympic year. Thanks to Alex Reed for working with KCAC.

Season 1 reimbursements already requested, but confusion with information online. Most teams have already submitted.

Program Operations Report: Chad Winkle

Report posted online.

Demographics compiled re: December Champs meets.

LC Champs meets are set. Currently working on A-series meets.

Program Development Report: Alice Godfred

Survey for meet priorities closed. Teams want meets to happen but so far are unwilling to host.

Administrative Report: John Gagliardo

Report posted online.

Thank you to everyone to help ratify bylaw changes via email since last BOD meeting. HOD will still need to vote to approve a portion and changes will affect 2024 voting.

Athlete Report: Jaiden Sreenivasan, Jerry Chen, Nathan Lee, Ellie Wang

Sticker sales at champs meets were successful. Sold ~200 stickers and made ~\$600.

Coach Report: Chris Coghill

PNS coaches social held at December champs. Attendees were the same coaches that attend the Zoom call.

Safe Sport/Op Risk Report: Carl Baber

Risk Management changes potentially coming.

Finance Report: Deb Soper

Report posted online.

Budgeting will begin earlier than in previous years. Working with David Coddington to potentially change the investment with details provided in report. Finance committee will be meeting to discuss changes.

Diversity Report: Emily Murray

No report.

Disability Report: Kiko VanZandt

No report.

OLD BUSINESS

NONE

NEW BUSINESS

1. WZ DEI Camp Update

Potential hiccup requiring rescheduling of WZ DEI Camp.

2. AD 97-07 Policy Update – Meet Tap

Changes to updates presented:

“printed” added to 4.c.iii. to remove potential issues regarding Meet Mobile heat sheet sales.

Presented updates:

Section 5 reorganizes information and updates timelines for submissions.

Former section 6 removed after combining with 5 and 7.

Current section 6 (previously Section 7) Meet tap values are the same. The process timeline has been updated to reflect the invoicing from PNS. Teams will need to send in financial reports within 45 days, regardless as to whether teams will have paid entry fees to the host team. Timeline for penalties outlined.

Linda has offered to update the Meet Directors handbooks and help with Meet Director education by emphasizing the changes.

Carl asked what the long-term consequences are for teams who still refuse to pay outside of the proposed timeline.

A motion was made to approve proposed updates. Straw poll vote unanimously approved motion.

NEXT MEETINGS

March 4th – 7:30PM via Zoom

April 29th – 7:30PM via Zoom

May 11th – HOD

A motion was made, seconded, and approved to adjourn the meeting at 8:40PM.

Teresa Winterstein
Secretary