

September 9, 2024

PNS B.O.D.

Call to Order: 7:36pm

Close to Order: 8:47pm

In Attendance:

Chad Winkle – General Chair
Ken Spencer-Finance Vice Chair
Corrie Canaday-Program Operations Vice Chair
Megan Song-Athlete Representative
Jocasta Xie-Athlete Representative
Nick Chevalier-Coach Representative
George Minkel-Secretary
Carl Baber-Safe Sport Operational Risk Chair
Aaron Hughes-At Large Representative
Suzanne Rychlik-Program Operations

John Gagliardo – Administrative Vice Chair
Alice Godfred- Program Development Vice Chair
Garrett McCaffrey-Senior Vice Chair
Jaiden Sreenivasan-Athlete Representative
Ellie Wang-Athlete Representative
Chris Coghill-Coach Representative
Ed Lesnick-Officials Committee Chair
Alex Reed-At Large Representative
Melissa Stiner-Membership/Registration
Lorraine Masse-Treasurer

Agenda:

- 1) Call to Order
- 2) Approval of Minutes
- 3) Board Member Reports
 - a. Officials Chair Report
 - b. Age Group Vice Chair Report
 - i. Age Group Chair Replacement/Zones Trip Recap
 - c. Senior Vice Chair Report
 - d. Program Operations Vice Chair Report
 - e. Program Development Vice Chair Report
 - f. Administrative Vice Chair Report
 - g. Athlete Representatives Report
 - h. Coach Representatives Report
 - i. Safe Sport Report
 - j. Finance Vice Chair Report/Treasurers Report
 - k. Diversity Vice Chair Report
 - l. Disability Report
- 4) New Business
 - A. USAS Legislation Walk Through
 - B. PNS Legislation
 - C. Officials Travel Revision
 - D. JR Official Fees
 - E. Outreach Membership
 - F. Switch to Microsoft
 - G. Investment Changes
- 5) Old Business
 - A. None

Meeting Minutes

Agenda 1 and 2)

- Led by General Chair:
 - General Chair calls meeting into order
 - Administrative Vice Chair moving to approval prior BOD minutes from September 9, 2024
 - General Chair seconds the motion to a vote
 - Motion to approve minutes passes

The remainder of the years meetings times will be 7:30pm via zoom. Meeting will be bi-monthly and on the second Monday of the month.

Agenda 3)

A. Officials Chair Report:

Three representatives expressed interest in attending the meeting, Alice Godfred, Chris Coghill, Carl Baber. The meeting, held in Denver, Colorado, PN will be represented by Alice Godfred. The members present concurred that a member in the program development or program operations would be an appropriate fit to attend the meeting.

PN will be blocking out hotel rooms for attendees. Any other interested person should contact the PN membership/registration coordinate, Melissa Stiner, for reservation links.

B. Age Group Vice Chair Report:

Led by the General Chair. Kevin V., no longer Age Group Vice Chair. Has moved onto another coaching opportunity outside the LSC. Position is open and in need.

There was a mixed reaction from parents whose swimmers competed at zones. Operational knowledge, logistics, chaperons, and facilitating experience were concerns expressed. Future candidates to lead the zones group should have detailed experience addressing the concerns of the parents for future competitions.

C. Senior Vice Chair:

Led by the General Chair. Senior Vice Chair, Garrett McCaffery, gave notice to the General Chair and PN Administration of absence for meeting. Report was emailed to General Chair and PN Administration. Financial reports sent to Lorraine Massee and PN Administration looking for a check and balance of accuracy.

D. Program Operation Vice Chair Report:

First meeting attending as program operation vice chair. Corrie is happy to be apart of the LSC and is enthusiastic.

Portion led by Suzanne Rychlik. November AGI Alignments have been configured and will be posted onto the PNS website within a few business days. The technical planning committee is up and running and will have their first meeting September 18, 2024.

Interested coaches who are willing to participate on the technical committee, please contact Suzanne for further information.

Email: suzannerychlik@gmail.com

King Count Aquatic Center (KCAC) is facing a severe lifeguard shortage. King County has changed their hiring process. This new process limits the opening/closing window of job postings to certain times of the year. Job application process includes free lifeguard and membership training.

The only fall weekend swim meet at KCAC is the girls high school state competitions. Job postings will be opening soon and a notice will be forwarded to PNS teams of the opportunity. In efforts to host swim meets at KCAC, KCAC is willing to have senior level swimmers (who are lifeguards or have the ability to be a lifeguard within King County) could work a 14&Under session in the AM before their PM session.

A good point of contact at KCAC would be Mr. Kyle. IST team representatives have expressed a potential willingness from their senior level swimmers to support the lifeguard need.

Questions: By At-Large rep, Chris Coghill: What are insurance requirements needed to have for lifeguards outside of King County?...Suzanne: Will field Q's from her contact at KCAC about further requirements about the job posting.

Moving into time standards for PNS Champs come December, there are two plans being drafted. Plan A. and Plan B. Plan A is preferred over Plan B and contingency plans are currently in a drafting process.

E. Program Development Vice Chair Report:

A shout out to At-Large Representative, Alex Reed, for his fantastic work on updating the PNS records and time standard publication.

F. Administrative Vice Chair Report:

Report is posted onto the PNS website. Made benign changes to PNS BOD policy wording to match USA swimming. A noted change was moving away from "FINA" to "World Aquatics".

G. Athlete Representative Report:

The athlete committee is spearheading a continued search for more athlete member participation. To help get the word out, all social media avenues at the committee's disposal will be utilized – Instagram communicated as a top outlet for communication.

The "Splash Forward" initiative is to be sent out and discussed to the Bellevue City Council. If any changes are made, they are to be sent to PNS Administration.

H. Coach Representative Report:

A nice update on networking from the USA House of Delegates meeting. PNS represented by Chris Coghill. Nothing to update on the coaches end. If there are questions, please reach out to the coach representatives.

I. Safe Sport Report:

Working on updating data on swimmers and parents who complete their own Safe Sport training with USA swimming vs. how many parents complete it separately. Data is being collected for analysis to PNS. This data will compare PNS numbers against USA swimming as a whole.

J. Finance Vice Chair Report/Treasure Report:

Led by Lorraine Massee. PNS no longer holds accounts with Wells Fargo. Accounts have been transferred to Chase Bank and the feeling is optimistic that LSC banking methods is in a secure and safe place of business. The investment accounts of PNS are responding marginally and are performing as expected.

The senior swimming travel budget is being reviewed, Meet rap fees are finalized and will be sent to teams for collection, the expenses are on par with expectations and current spending. Zones budget went over the estimated costs. The hotel hosting the PNS zones team did not honor original booking fees and PNS was left to cover the additional costs.

Finance committee is looking to switch PNS forward email address to a google workspace. This service comes at no costs and will save PNS on future funds.

Reviewing the budget, a question is asked by the Administrative Vice Chair regarding the \$900 listed for officials equipment....Answer: The listed \$900 will be used towards next years officials radio purchase, headset and cases, 15 in total.

PNS Administration had requested a desire to meet with the general chair, treasurers, and finance chair to coordinate efforts needed for an official audit process. Other topics willing to discuss is the policy on collected meet fees – i.e., timeline for teams to report meet finances, particularly the PNS tap fee. Training for meet directors and team administrators also a topic.

K. Diversity Vice Chair Report:

Kiko no longer Diversity Vice Chair. The position is open and in need.

L. Disability Report:

No notes.

Agenda 4) New Business

A. USAS Legislation Walk Through

Led by the Administrative Vice Chair: An explanation that any wording in policy stating “Fina” will be changed to “World Aquatics”. Administrative Vice Chair motions that policy wording be adopted by PNS, Program Development Chair seconds, B.O.D moves to votes, motion passes for adoption.

Annual Business meeting is approaching. USA swimming asking for B.O.D. members/voting delegates for any questions to be addressed.

B. PNS Legislation

Links for policies/items to review for PNS available online. Links provide resources as a purpose to review 2024 legislation. PNS would like to center on a couple of questions on the review

- 1) What should be focused on
- 2) Is there anything PNS would like to counter on current policy

B. (Really C.) Officials Travel Revision

Two things to vote on: 1) Revamped Officials Travel Policy and 2) Remove any verbiage not in use, new column of reimbursement for national committee.

1) Officials Travel Policy

- Policy should encourage engagement from “non-core” PNS officials. I.E, south sound and north sound PNS teams. The current policy of minimum travel of 75 miles to meets for reimbursement taken away. Few officials took advantage of the program and was not available to “core” PNS teams. It’s lack of use and non-inclusive nature to all PNS teams were reasons said to why it has been removed.

Officials News: “N2” level evaluator must go to level 3 swim meet to keep status.

Reimbursement available to those attending level 3 swim meet.

There is small interest for officials to work with Paralympic swimming. Efforts are to be made to make current and future officials aware of the opportunities to officiate Paralympic events. Efforts should be made outward and welcoming.

2) Remove verbiage: Moved to the next B.O.D. meeting in November.

C. JR Official Fees

Starting September 1, athlete 16-17 can officiate 12&Under sessions only. JR Officials will be recognized as minors under Minor Athlete Abuse Prevention policy but treated as officials at competition. Anyone who is a JR officials may not use the locker rooms to changes if they are working a meet session as a JR official. There is interest and athletes are encouraged to reach out to the Athlete Representatives Instagram. The costs will be \$11.00 to obtain JR official status.

Question presented: How will safe sport recognize an athlete from JR official when it comes to locker/bath/room use and application....deck marshals will be trained to look at uniform of the person. Uniforms to be monitored include coach, official, and athlete.

A motion to affirm the \$11.00 costs as a JR Official to PNS members set by Coach Representative. Administrative Vice Chair seconds, a vote is taken, and the motion passes.

D. Outreach membership

PNS Administration is in talks with the Finance committee on registration costs. \$0.00 goes to the LSC, \$5.00 goes towards USA swimming. Last year, PNS paid out \$515.00 to USA swimming for 103 Outreach memberships.

After much discussion, it was determined the \$5.00 fee to be directed back to the families in ways of equipment, travel, apparel, however teams with the outreach member seems fit.

E. Switch to Microsoft

Currently spending \$3,000 for google workspace with PNS forward email. It a non-profit account that is currently being charged and has inspired a change to Microsoft 365 via Outlook exchange. The change comes free to utilize for the LSC.

F. Investment Changes

Thoughts to move the PN retirement account from Charles Schwab to Fidelity are in motion. A favorable fee structure of 1.4% for total assets may be able to be negotiated. Lorraine happy to meet with anyone who is interested to overseeing the account.

Investment are not being traded unless the portfolio is selling. Costco, Amazon, Microsoft, Starbucks, and Investco QQQ Tier-1 are held positions.

5)New Business

None listed.

Close to Oder.

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